



**Rappahannock Area Youth Services & Group Home Commission**

Special Meeting Agenda  
(Virtual Meeting)  
June 8, 2023  
4:30 P.M.

- I. Call to Order  
Dr. Duffy called the meeting to order at 4:32pm.
- II. Public Comment  
No members of the public were in attendance.
- III. Budget and Finances  
Mr. Fearon provided the Membership with the revised FY 2024 budget totaling 1,753,031.00 for review and approval. Dr. Duffy opened the discussion up for questions regarding the budget revisions, which included adding expenses for the Youth First event, increased staff salary and benefits costs, and increased revenue from the Northern Neck and PASS program.  
  
Mr. Whitley noted that there is a negative entry on the revenue sheet of and provided an option to increase the budget to 1,762,809.00 by adjusting the contingency under expenditures and surplus fund balance in revenue to balance out the negative entry. He reported that it is very unusual to see a negative fund balance in revenue and recommended this change for accounting purposes. After some discussion among Members, Mr. Whitley motioned to approve the budget for 1,762,809.00. Mrs. Swift seconded the motion. All in attendance were in favor of approval.
- IV. Comments, announcements, and other business  
There was no other business.
- V. Next Meeting and Adjournment  
The meeting was adjourned at 4:41pm.

Attendees

**Commission Members:**

*51% of membership (at least 4 members) attending in person is required to meet quorum*

**Fredericksburg City**

- ✓ Dr. Timothy Duffy, Chairman
- ✓ Mr. Mark Whitley

**Stafford County**

- ✓ Dr. Pamela Yeung
- ✓ Ms. Donna Krauss
- ✗ Dr. Ann Bueche, Advisory Council

**Spotsylvania County**

- ✓ Dr. Deborah Frazier, Vice Chairman
- ✓ Mrs. Amy Swift

**Legal Counsel**

- ✗ Mr. Brendan Hefty
- ✗ Mr. Bill Hefty

**Staff and Committee Members:**

- ✓ Mr. Davy Fearon, Jr., Executive Director
- ✓ Mrs. Melanie Lee, Secretary
- ✗ Mrs. Amy DeMatteo, Alternate Secretary