



Rappahannock Area Youth Services & Group Home Commission

Special Meeting Minutes

October 21, 2021

4:30 P.M.

I. Call to Order

The meeting was called to order by Mr. Fearon at 4:37pm. A quorum of voting members was not present. There were three members attending in person and one member (Dr. Duffy) via phone, see below. It was determined that no voting would take place during this meeting due to quorum not being met.

II. Public Comment

No members of the public were present for public comment.

III. Local Government Application Review

Mr. Fearon presented the budget overview for the FY2023 budget funding application to the localities. Members discussed the locality allocations and Chaplin Youth Center budget. Mr. Fearon noted that COVID has impacted service numbers; however, service referrals and delivery have increased significantly in recent months, which supports budget projections. Mr. Fearon reported that there have been some struggles with compiling data required for this application, and the goal is to correct these issues before next year. After discussion, support of the City's finance staff was offered by Mr. Whitley after which it was determined that Mr. Fearon will work with Mr. Whitley and the finance department on the FY23 budget. Dr. Hummer suggested that the Commission consider adding a bookkeeper to the OOO staff to offer additional support.

New Business

Dr. Hummer inquired if all meetings were to take place on the third Thursday. Mr. Whitley informed Dr. Hummer that the meeting schedule was subject to change in January after the local elections. Ms. Swift asked about keeping attendance at Commission meetings. Mr. Fearon informed her that attendance is documented, and suggested that the Commission discuss member attendance as a group.

IV. Next Meeting and Adjournment

Meeting was adjourned without objection at 5:44pm. Next regular meeting is scheduled for November 18, 2021 at 4:30pm.

Members Present:

Mr. Gary Snellings

Dr. Deborah Frazier, Vice Chairman

Ms. Amy Swift

Dr. George Hummer, Advisory Council

Mr. Brendan Hefty, Legal Counsel

Dr. Timothy Duffy, Chairman (via phone)

Ms. Donna Krauss

Mr. Mark Whitley

Mr. Davy Fearon Jr., Exec. Dir.

Attendees:

Mrs. Melanie Lee, Secretary